Privacy Policy

LSNTAP PRIVACY POLICY

Your privacy is important to us!

This Privacy Policy explains the collection, use, processing, transferring and disclosure of personal information by the Legal Services National Technology Assistance Project ("LSNTAP"). By using our services or this site you agree to this policy.

Image result for Non commercial icon private information ever
Image not found or type unknown

We do NOT sell your

Image not found or type unknown
We protect your privacy

Image not found or type unknown
We do collect geolocation information

We collect information to serve you and to improve our services

1. Information we collect

LSNTAP collects personally identifiable information provided by visitors to LSNTAP's website. We may combine information collected through means such as cookies or third-party analytics tools with other information maintained by LSNTAP. LSNTAP's website uses Google Analytics. It is a free website analytics service offered by Google that gives us insights into how users find and use our website. You could find out about what information is collected by Google analytics by going to: https://myaccount.google.com/intro/privacy?pli=1#personalinfo

You could prevent Google Analytics from using your data through opt-out process.

https://tools.google.com/dlpage/gaoptout

Information You Provide Us:

- Communications between you and .

- Your username, password and email if you register for an account with LSNTAP

- Information used to prepare your legal forms

Information Collected Automatically through Cookies and Similar Technology

- Our web server and analytics partners collect information including

  - device

- ○ **operating system**

- ○ **browser**

- ○ **access domain**

- ○ **IP address**

- ○ **pages visited**

- ○ **page that referred you to our site and exit pages**

- ○ **and other system settings**

- **Mobile devices:**

  - ○ **Your Location. "Precise Location" lets an app find a user's location using the GPS of the device as well as cell phone towers and Wi-Fi networks.**

  - ○ **Hardware– For example, the "Take Pictures or Video" permission allows an app access to the device's camera.**

Most browsers give you the option of enabling, restricting, and disabling cookies. If you disable cookies, you will not be able to use all the features of our website or our web services.

Analytics

We use third-party analytics tools to help us measure traffic and usage trends, such as [Google Analytics](#).

2. Information usage

Beyond what is mentioned in other areas of the policy we may use your information to:

- **Manage and improve the services we provide**

- **Create and manage your account**

- **Communicate with you about your account and information entered at our site**

- **Process your application and respond to your requests and questions**

- **E-file documents and information**

- **Customize your experience with the site**

- **Manage and update our client databases**

- **Perform data analytics**

- **Protect against fraud, and manage risk exposure**

- **Develop new services**

- **Meet legal requirements**

- **Enforce our terms of use**

3. Information sharing

We share informations with:

- **Service Providers**

- **Researchers / Data Analysts (aggregate data or under NDA)**

We provide information through and collect information from, but do NOT share information with:

- Image result for facebook icon   **Facebook**

- Image result for youtube icon   **YouTube**

For legal reasons – We may share your personal information if we required by the law.

If our business structure changes – If we reorganize or stop serving clients, we may transfer your personal information to a third party only when they agree to protect your personal information according to the terms of this Policy.

4. Information Protection and Security

We will not rent or sell your information to third parties.

LSNTAP has implemented generally accepted standards of technology and operational security to protect personally identifiable information from loss, misuse, alteration or destruction:

- **SSH (Secure Shell) protocol. SSH is a software package that enables secure system administration and file transfers over insecure networks. The SSH protocol uses encryption to secure the connection between a client and a server. All user authentication, commands, output, and file transfers are encrypted to protect against attacks in**

the network.

- **Two -Factor Authentication (2FA) to protect customer sensitive information.**

- **CryptoAuditor to monitor sessions to the servers, both in real-time as via recorded sessions.**

- **Only authorized LSNTAP personnel are provided access to personally identifiable information and these employees have agreed to maintain the confidentiality of this information.**

5. Third party links

LSNTAP may link to other websites which do not operate under LSNTAP's privacy practices.

When you travel to other websites, LSNTAP's privacy practices no longer apply.

6. Data Retention

The information you submit to us will only be kept as long as needed for the reason it was obtained. Mailing list information is kept until a user unsubscribes or users requests that we delete that information.

7. Updating my Information / User Rights to Information

We provide you with the ability to access, view, delete, update, and export your data. ADD LINK TO HOW TO DO THIS

8. Privacy Policy Updates

When we update the privacy policy, we will post a notice at https://www.lsntap.org/node/130/ .

9 . Children

LSNTAP understands the importance of protecting children's privacy, especially in an online environment. The LSNTAP sites does not intentionally collect personally information from persons under the age of 13 years. Our online intake is restricted to individuals over the age of X

10. Questions?

Please send any questions or comments about this Privacy Notice. Email: Info@LSNTAP.org

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